CLACHNACUDDIN FOOTBALL CLUB (1990) LTD

CLACH-P-001 - SPECTATOR SAFETY POLICY - SEASON 2024 / 25

INTRODUCTION

This document details the Clubs Spectator Safety Policy for Grant Street Park ("The Stadium" or "The Ground"). For avoidance of doubt Clachnacuddin Football Club is referred to in this document as "The Club".

The policy consists of three sections:

Section A – General Policy
Section B – Allocation of responsibility within the Club
Section C – Safety Statement

SECTION A – GENERAL POLICY

A1 FINAL RESPONSIBILITY

The Board of The Club bears ultimate responsibility for the safe operation of the Stadium. The Board adopted this safety policy on 1st August 2010 and has delegated day to day responsibility for implementation of the policy to the under noted:

Name: Chris Stewart
Position: Club Chairman

A.2 SAFE FACILITIES

The Club undertakes to ensure, as far as is reasonably practicable that, events at Grant Street Park are staged in such a way, that the safety of everybody at the Stadium is assured.

The Club has a separate Stadium Regulations document (CLACH-D-002), and Contingency Plan (CLACH-D-003).

A.3 SAFETY AND SYSTEMS

The Club, through the Chairman, Safety Officer and all other Directors and Committee Members will ensure the reasonable safety of those attending events at Grant Street Park. The Club will ensure that systems exist for the safe admission, accommodation and exit of spectators.

A.4 RISK ASSESSMENTS

The Club will undertake and maintain a process of risk assessment as required by the Management of Health and Safety at Work Regulations, 1992 and will have regard to this assessment in formulating and updating this policy. These Risk Assessments will also form the basis of the Clubs Contingency Plan.

SECTION B – ALLOCATION OF RESPONSIBILITIES WITHIN THE CLUB

B.1 Persons with Safety Responsibilities

Person with overall Safety responsibility: - Name: Chris Stewart
Position: Chairman

Person with daily responsibility: -

Name: Chris Stewart
Position: Chairman

In the absence of either person identified above the Club Secretary will assume match day responsibility for safety.

B.2 COMMUNICATION AND MONITORING OF SAFETY POLICY

Each member of staff will be advised, of the policy of the Club towards the safety of spectators. All staff engaged on match day duties will be provided with more detailed information relating to their duties. The Board will receive regular reports on the operation and implementation of the policy.

B.3 SAFETY POLICY REVIEW

This policy will be reviewed and amended as appropriate, following any incident involving spectators, in the light of findings of investigations. Likewise, if changes to operations or facilities lead to significant changes in working practices, the policy will come under review and amendment as necessary.

SECTION C – SAFETY STATEMENT

C.1 ORGANISATION/STRUCTURE FOR IMPLEMENTING SAFETY

The Chairman together with the Safety Officer have the responsibility for ensuring that the policy is observed and that club personnel who are engaged in safety duties clearly understand the requirements of the policy.

C.2 ARRANGEMENTS FOR MONITORING THE POLICY

The Chairman, Safety officer and Club officials will monitor the implementation and effectiveness of the policy and report to the Board on a regular basis.

C.3 SPECTATOR MANAGEMENT

Spectator management will be controlled as follows:

C.3.1 SEGREGATION

Segregation will be implemented within the Stadium only when deemed necessary. In instances where this is required an appropriately sized area will be allocated within the stand and enclosure. This will be provided through the use of barriers and / or tape and will be stewarded as appropriate.

C.3.2 ENTRY OF SPECTATORS

Spectators will be admitted to the Stadium in an orderly, safe manner through the four Wyvis Place turnstile gates. Stewards and or Club officials will be in attendance, as deemed appropriate, to ensure the safety of spectators. People who are clearly under the influence of drink or are in possession of unauthorised objects (including glass bottles) will not be allowed into the Stadium. Please refer to the Stadium Regulations for further details.

The Club will ensure that an effective system for counting spectators as they enter the ground is in place so that club officials can ascertain the number of spectators in the ground at any time. If necessary, appropriate information can be relayed to spectators over the Clubs public address system which can be heard in all areas of the ground.

C3.3 MANAGEMENT OF SPECTATORS IN THE GROUND

Stewards and Club Officials will monitor the safety of spectators in the ground, as appropriate, and report any potential problems. The public address system will be used to relay safety related information

to spectators. Stewards will be responsible for ensuring that the “No Smoking” policy, for the stand is implemented. Spectators can enter the stand from either end and stewards and Club officials will ensure access/exit walkways are kept clear.

All raised steps and uneven areas on spectator walkways will be highlighted with high visibility markings. A safety certificate has been issued for the covered enclosure, where the maximum number of spectators allowed in that area is **499**.

C3.4 EXIT OF SPECTATORS

Spectators will be allowed to leave the ground via the appropriate exits. Stewards and Club officials will ensure that exit gates are opened prior to the end of the game and that spectator’s leave in an orderly manner, with particular consideration given to children and disabled persons. Exits and emergency escape routes will be kept clear of obstructions at all times

C3.5 DISABLED PERSONS

Suitable accommodation is in place for disabled persons within the ground. Where appropriate stewards and committee members will assist disabled persons to the designated or other area if they wish and they will also assist disabled persons to enter or leave the ground and assist with access to public amenities e.g. toilets, or refreshment facilities.

C.4 STEWARDING

The Club will ensure that when required an appropriate number of stewards are in attendance for home games and that they are appropriately trained. Stewards will be identifiable by wearing high visibility vests or jackets at all times.

A Stewards Code of Practice has been produced by the Club as a separate document; reference CLACH-D-004.

C.5 INSPECTIONS

The club objective is that spectators can attend the Stadium in the knowledge that they are in a safe environment and to ensure that the club achieves that objective and general, periodic inspections will be carried out by the Safety Officer and will cover the following areas:

- Exits to ensure that there are no trip hazards and surfaces are not slippery
- Signage where appropriate are in place
- Park exits are kept clear of obstructions

- Combustible or flammable material is not in evidence
- Firefighting equipment, as appropriate, in place and available for use
- All stadium lighting is in working order
- Inspections by the local authority are carried out every two years when the Letter of Compliance is renewed.

C.6 CONTRACTORS

If contractors are working at the ground the club Chairman and Safety Officer will ensure that they are made aware of the club's policy with regard to Health and Safety matters.

C.7 COMMUNICATIONS WITH THE PUBLIC

Matters relating to the safety policy will be relayed to the public as appropriate, through the public address system, match day programme if applicable, or on the Clubs social media platforms. In the event of the normal public address system failing a loud hailer will be available for use.

C.8 COMMUNICATIONS WITH STAFF

Stewards and Club officials will have access to the Safety Policy and problems experienced or potential problems will be discussed at regular Committee meetings.

C.9 FIRE PRECAUTIONS

The Club recognises risk from fire. To mitigate this risk the Club will enforce a strict no smoking policy in all enclosed areas within the ground, including the stand.

The Club also has a separate Smoking Policy(CLACH-P-006).

C.10 FIRST AID/MEDICAL PROVISION

Club personnel with approved Sports First Aid training will be available on match days and will have access to medical equipment if required.

C.11 CROWD DOCTOR

If an attendance of over 2,000 is anticipated arrangements will be made to have a suitably trained crowd Doctor in attendance and situated in the stand or technical area. The Doctors location will be made known to first aid personnel and key members of the Club committee. Raigmore Hospital is approximately 10 minutes from the stadium if an ambulance is required.

C.12 CLUB CONTINGENCY PLANS

The Clubs Contingency Plan, document reference CLACH-D-003, provides for emergencies and incidents, which might occur during a match or when spectators are queuing to enter the ground. Controlled copies of the Contingency Plan are available to Club staff and the emergency services and a controlled copy will be kept in the Club Secretary's office. The Safety Officer will continually review the Contingency Plan and revise it in the light of lessons learned in consultation with the Emergency Services.

C.13 MAINTENANCE OF RECORDS

A record will be kept by the Club Safety Officer of any accident or incident which causes injury other than playing injury which:

(a) Is brought to the notice of the Club Safety Officer or Club officials.
(b) Occurs whilst the Stadium is in use for a specified event. (c) Has safety implications.

Other records that will be maintained by the Safety Officer are as follows:

- A record of all first aid and medical treatment (Accident Book) provided during or in connection with a specified event.
- A record on inspections and tests of firefighting equipment. (12 monthly) • A record of tests on the public address system 6 monthly (CLACH-S-003).
- A record in Defects Logbook of any defect relating to the Safety of the ground (CLACH-S-001) howsoever discovered, together with a record of when such a defect was remedied.

A record of the following certificates:

- A certificate of inspection of the firefighting equipment (12 monthly).
- A certificate of the Ground Safety Certificate (24 monthly).

This policy is in respect of spectator safety for:- Clachnacuddin Football Club,
Grant Street Park,
Wyvis Place
Inverness
IV3 8DR

Document Reviewed: 19th August 2024, Chris Stewart, Chairman